

**From:** [Neff, Jennifer](#)  
**To:** [Reed, Christopher](#); [Getson, Jen](#)  
**Cc:** [Cravens-Brown, Lisa](#); [Babcock, Jennie](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)  
**Subject:** History 3252  
**Date:** Monday, January 6, 2025 3:47:00 PM  
**Attachments:** [image001.png](#)

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Good afternoon,

On Thursday, December 12<sup>th</sup>, the Themes 2 Subcommittee of the ASC Curriculum Committee and the Theme Advisory Group for Migration, Mobility, and Immobility reviewed a GEN Theme: MMI request for History 3252.

The reviewing faculty approved the request with the following feedback:

- **Comment:** The reviewing faculty acknowledge the instructor's commitment to providing feedback to students throughout the course and offer the friendly reminder of the importance of feedback at key decision points in the semester (e.g., before the course drop deadline). Since students will not receive a grade until the end of the semester, this will simply ensure that they have sufficient opportunity to gauge their academic performance and seek assistance if necessary.
- **Contingency:** The reviewing faculty note that the film analysis and lesson plan paper options appear to be less aligned with Theme ELOs compared to the other assignment options. To ensure that students meaningfully engage with the Theme regardless of the prompt they choose, the reviewing faculty ask that every option be structured with an explicit connection to the Theme and clear guidelines for how students should integrate the Theme into their writing. [Syllabus p. 6]
- **Contingency:** The reviewing faculty ask that the unit provide a cover letter that details the changes that are made to the proposal in response to this feedback.
- **Recommendation:** The reviewing faculty recommend that students be more clearly prompted and directed to critically engage with the Theme as they complete the long essays. [Syllabus pp. 5-7]
- **Recommendation:** The reviewing faculty recommend that the weekly calendar more explicitly outline how students are exploring the Theme in each week or course session. [Syllabus pp. 7-8]
- **Recommendation:** The reviewing faculty recommend revising the language before the Theme goals and ELOs from this course "fulfills the general requirements and expected learning outcomes" to "fulfills the goals and expected learning outcomes" of the Theme. The course does not fully satisfy the credit hour requirements for the Theme category and language that might suggest this single class fulfills the entire category could confuse students. [Syllabus p. 1]
- **Recommendation:** The reviewing faculty recommend that the link below be added to the bottom of the religious accommodations statement, as it is a part of the required text. Please feel free to copy and paste the link into the statement directly from the feedback. Otherwise, the full statement with the link can be found in an easy to copy/paste format on the [Arts and](#)

Sciences Curriculum and Assessment Services website. [Syllabus p. 9]

- **(Policy: Religious Holidays, Holy Days and Observances)**
- *Recommendation*: The reviewing faculty recommend that the department use the most recent version of the university's diversity statement if they wish to keep it in the syllabus. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus pp. 9-10]

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before this course can move forward in the approval process. *Recommendations* (in italics above) should be implemented when the course is next taught.

I will return History 3252 to the department queue via curriculum.osu.edu in order to address the above feedback.

Should you have any questions about the feedback of the reviewing faculty, please feel free to contact Lisa Cravens-Brown (faculty Chair of the Themes 2 Subcommittee), Jennie Babcock (faculty Chair of the Theme Advisory Group: MMI), or me.

Best,  
Jennifer



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Pronouns: she/her/hers